

Silver Lake Resort & Campground

1786 North 34th Ave.
Mears, MI 49436
(231) 873-7199
info@silverlakerc.com

Job Application

Interested in joining a great team, a company with great culture, and great respect for one another then you're in the right place. Thanks for considering being part of our team.

Your Information

First Name Last Name M.I.

Date of Birth (MM/DD/YY) Phone Email

Preferred Method of Contact (ie phone, text, email, FB messenger, Snapchat, etc)

Your Address

Street City State Zip

Other Information

Name & phone number of person to contact in case of emergency

Is your citizenship or immigration status such that you can lawfully work in the U.S.?* Yes No

Desired Position Desired Starting Wage Date Available to Start (MM/DD/YY)

Are you looking for a Full Time position, or a Part Time position? Full Time Part Time Any

How did you learn of this opening?

Do you have dependable transportation to and from work?

License Information

In the event you are required to use your personal or company automobile to conduct company business, please complete the following:

Do you have a valid driver's license? Yes No

License State

License Number

Do you have current liability insurance? Yes No

Availability

List hours available to work per week.

Monday - From/To

Tuesday - From/To

Wednesday - From/To

Thursday - From/To

Friday - From/To

Saturday - From/To

Sunday - From/To

How many hours per week would you like to work?

Check all times you would be willing to work:

Holidays Sundays Day Shift Evening Shift Other

Are you available to work all summer long including Memorial Day weekend, the week of July 4th, and Labor Day weekend?

Yes No

Days Off

In order to be as accommodating as possible, we kindly ask for all specific dates that you are not available to work ahead of time. It is extremely helpful for scheduling purposes if detail is provided. For example, if you need time off for a wedding, how many days/shifts does this include (rehearsal and wedding = I need 2 full days off or just the wedding = I can work until noon that day). The sooner we know of the specifics, the easier it is to arrange for your days off.

Rate Yourself

1 = Needs Improvement, 2 = Satisfactory, 3 = Top Performer

Energy Level - Your sense of urgency, self-motivation, and enthusiasm.

_____ 1 _____ 2 _____ 3

Communication skills - Your ability to listen well, express ideas clearly and accept feedback.

_____ 1 _____ 2 _____ 3

Hospitality - Your natural friendliness and customer service skills.

_____ 1 _____ 2 _____ 3

Reliability - Your dependability, attendance, self-discipline, and dedication.

_____ 1 _____ 2 _____ 3

Personal Pride - Your appearance, hygiene and achievement.

_____ 1 _____ 2 _____ 3

Teamwork - Your cooperation with others and team spirit.

_____ 1 _____ 2 _____ 3

How would you rate your additions skills?

_____ 1 _____ 2 _____ 3

Do you know how to accurately count change back?

_____ 1 _____ 2 _____ 3

Education

High School

Last Year Completed	GPA	Years Attended	Did you Graduate?
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College/ VO Tech

Last Year Completed	GPA	Years Attended	Did you Graduate?
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Course of Study

Diploma or Degree

Past Employment

Company 1 - Present or most recent employer

Company Name	City/State	Supervisor's Name	Phone
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Past Employment (cont.)

May we contact them? Yes No

Employed From/To	Rate of Pay - Starting/Ending	Position(s) Held	Average Hours per Week
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Describe your duties

Reason for leaving?

Company 2 - Present or most recent employer

Company Name	City/State	Supervisor's Name	Phone
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May we contact them? Yes No

Employed From/To	Rate of Pay - Starting/Ending	Position(s) Held	Average Hours per Week
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Describe your duties

Reason for leaving?

References

Please list the names of 3 persons whom you have known for at least one year. Do not include relatives.

Reference 1

Name	Address
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Position/Company	Years Acquainted	Phone
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Reference 2

Name	Address
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Position/Company	Years Acquainted	Phone
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Background

Are you 18 years of age or older?

Yes No

Background (cont.)

Have you ever been convicted or plead guilty to any crime involving violence to another person?

Yes No

Have you ever been convicted or pled guilty to any crime involving dishonesty, theft, fraud, or embezzlement?

_____ Yes _____ No

Have you ever been convicted or pled guilty to any sexual crimes including rape, assault or involving minors?

_____ Yes _____ No

Have you ever been convicted or pled guilty to any crime involving distribution or intent to distribute illegal drugs or other controlled substances?

_____ Yes _____ No

Have you ever been counseled or disciplined for cash handling violations?

_____ Yes _____ No

Can you perform the essential functions of this job, with or without accommodations?

_____ Yes _____ No

In the following 3 fields below, please indicate the jobs in which you've had experience and equipment you can operate. Indicate time spent in each area (Years, months, weeks):

Retail Sales

Hospitality/Lodging

Customer Service

Please list your interest, career goals and expectations:

Team Culture Standards

- Be friendly and courteous
- Must be clean and well groomed
- Have the desire to serve people
- Enjoy creating memorable experiences for guests
- Enjoy and have the desire to work as part of a team
- Be responsible for scheduled work times
- Be available for weekends and holidays during the season (May-September)
- Dress in clean, approved, provided uniforms (including name tag)
- Earrings, piercings, and tattoos worn will be minimal and tasteful
- Be free of illegal drugs
- Adhere to laws governing sales of alcohol and tobacco
- Be honest and accurate in work habits
- Perform job functions as required
- Enjoy performing a variety of tasks

Are you able to comply with the Team Culture Standards listed above?

_____ Yes _____ No

Agreement

By filling out and signing this form, you (the applicant) agrees to the following:

This application will be given every consideration, but its receipt does not imply that the applicant will be employed.

I am presenting information that is true and correct to the best of my knowledge, and I understand that any falsification or misrepresentation herein could result in my discharge in the event I am employed by Silver Lake Resort & Campground. I authorize investigation of all statements made in this application, authorize full disclosure of my work performance and conduct by my present or any former employer, regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history. I release all parties from any claims, or liability for any damage that may result from furnishing such information.

I understand that Silver Lake Resort & Campground cannot guarantee work hours and that as business conditions dictate; I may be required to work hours or perform job duties other than those for which I was originally employed. I further understand and agree that if I am employed by Silver Lake Resort & Campground, such employment is for no fixed period of time, and that Silver Lake Resort & Campground may terminate my services at any time for any reason or no reason at all. Any agreement altering the at-will nature of the employment relationship must be in writing and signed by myself and the manager of Silver Lake Resort & Campground.

Signature

Date